

Job Description: Project Associate, CM Rise Teacher Professional Development

Nature of employment: Full-time

Reporting to: (Sr.) Project Manager

Location: Alirajpur, Madhya Pradesh

About Peepul

Peepul is an education-focused non-profit organisation committed to transforming India's education system and enabling every child to reach their full potential. We work closely with national, state, and local governments to transform government schools and government systems. Currently, we work with governments in Delhi and Madhya Pradesh to meaningfully have an impact across ~325,000 teachers and 9.75 million+ students across 100,000+ schools.

At Peepul, we collaborate with school systems to build the capacity of leaders, teachers, and institutions. We advocate for policy improvements, support mentoring and monitoring, and enhance student-teacher engagement in classrooms. Our work has been recognised internationally, including receiving the Commonwealth Education Awards for Innovation and being featured in reports by respected organisations like the UN and the National Ministry of Education, India, and we are well-funded by both Indian CSR and prominent international Foundations working toward a common purpose of excellent education for the most disadvantaged sections of society.

Driven by our core values of impact, excellence, and leadership, we are a restless, resilient, and reflective organisations. Our team of 160 employees is passionate about creating lasting change and is rewarded competitively for their dedication. Join us in our mission to create a world where every child has equal access to high-quality education. Learn more about our transformative work at <http://peepulindia.org>.

Programme Overview

Peepul has been partnering with the School Education Department, Govt of Madhya Pradesh, for multiple years now. Working closely with the state bureaucratic leadership, Peepul has played a meaningful role in strengthening the education system of the state. The partnership has been a successful one – with national and international recognition of the work. One of the flagship programmes of the state we are co-leading is the **CM Rise Teacher Professional Development programme**. This international award-winning programme looks to strengthen the training, coaching and performance management of the ~300,000 teachers across the state.

About the role

The Project Associate at Peepul is purpose-driven, understanding the organization's values and the significance of their work. They embrace diverse perspectives, take ownership of deliverables, and work efficiently with minimal guidance. Their entrepreneurial mindset drives them to seek greater responsibility and contribute to organization-building activities. They possess extensive knowledge of the Indian education system, actively shaping best practices and maintaining clear communication. As supportive team players, they foster a positive team climate through active listening and self-motivation. The Project Associate's competence, dedication, and initiative make them a valuable asset to Peepul's mission.

The Project Associate is a crucial role in fostering a successful partnership with the Government of Madhya Pradesh and achieving the strategic objective of Peepul to enhance the quality of education in India's public school system. The Project Associate will lead and execute initiatives independently, focusing on supporting and holding teachers and academic officials accountable. They will combine educational expertise, creative problem-solving, and stakeholder management to design, implement, and monitor high-quality projects aimed at improving education in the state.

Responsibilities would include (including but not limited to):

- Working with senior government stakeholders and team to support the design, development, and implementation of key projects/interventions.
- Defining success metrics and growth aspirations for their projects/interventions and communicating these effectively with all stakeholders.
- Collaborating with the in-house M&E team and external experts to develop appropriate project evaluation tools, including rigorous academic assessments where appropriate.
- Owning and driving the implementation of their projects at scale in close coordination with Peepul's education and training team and in consultation with Project Manager(s) and Programme Manager(s).
- Creating documented reports of project/training implementations, designing forms, and preparing decks for key events.
- Developing systems to deliver agreed-upon end products with ownership for specific tasks, effective use of data, and communication across the programme, while also developing appropriate tracking metrics to ensure high-quality implementation and identifying areas for course correction and learning.
- Designing and executing effective, fit-to-purpose events for State/district/block/cluster officials and effectively facilitating the same.
- Developing and maintaining strong operational relationships with government partners, providing leadership, and implementing mechanisms to support collaboration and cross-organizational working.
- Demonstrating an in-depth understanding of the Indian K-12 education system in interactions with stakeholders (e.g., Government counterparts).

Qualifications and Role Requirements:

At Peepul, we seek talented professionals passionate about driving educational transformation and making a positive impact. We are looking for individuals who possess the following qualifications and meet the role requirements:

- **Educational Background:** A relevant educational background in Education, Social Sciences, Public Policy, or a related field.
- **Work Experience:** We value both professional and personal experience. Candidates with 2-4 years of experience working in the education sector, preferably in a role involving project management and implementation of education initiatives in India.
- **Other Skills:** Strong educational expertise and understanding of best practices in pedagogy, curriculum development, and teacher training and ability to plan, execute, and monitor initiatives effectively and independently.
- **Language Proficiency:** English and Hindi

How to apply

To apply for a position, click on the application link [here](#).

You will be required to upload:

- **Your CV:** Please ensure that your CV provides relevant information about your professional and personal experience and details of your academic qualifications. CVs can be one to two pages in length.
- **A cover letter:** We highly encourage you to use your cover letter to showcase your specific interest in working for Peepul and demonstrate how your qualifications align with the role you are applying for. A tailored cover letter holds significant importance in Peepul's recruitment process as it enables us to comprehend your motivations for the position, your relevant skills, and the clarity of your writing.

For any further queries related to our hiring process and timelines, please contact us at recruitment@peepulindia.org.

The last date for the submission of the application is November 2023.