

**File No.: F-23012/04/2023-Genl**  
Government of India  
Ministry of Statistics and Programme Implementation  
(General Administration)

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Khurshid Lal Bhawan, Janpath  
New Delhi – 110 001,  
Dated: 07.01.2025

**ADVERTISEMENT FOR THE ENGAGEMENT OF PROFESSIONALS/ CONSULTANTS**

The Ministry of Statistics & Programme Implementation (MoSPI) invites applications from eligible candidates for 22 temporary and purely contractual positions of Professionals/Consultants, as per following details:

Consultants/ Professional	No. of Position	Location	Maximum Age (as on 31.12.2024)	Experience (in years)	Essential Qualification
Grade –I	17	Delhi (17)	32	1+	1. Master's Degree in Management/ Economics/ Computer Science/ Computer Applications/ Mathematics.
Grade-II	04	Delhi(02) Kolkata (02)	45	5+	
Grade-III	01	Kolkata (01)	62	8+	2. Master's Degree in Law (For Legal Professionals/ Consultants mentioned at S.No. 06 in Annexure-I).

2. The details of number of positions, areas of works, location, desirable qualification and brief on job description for individual position is at **Annexure-I**. The guideline containing terms and conditions of engagement, remuneration, selection process etc. of Professionals/Consultants are at **Annexure-II** and both the Annexure are integral part of this advertisement.



3. The engagement of Professionals/ Consultants shall be for a period of one year initially and extendable up to three years on yearly basis, based on the performance and mutual consent of MoSPI and the candidate.

4. The interested and eligible candidates are requested to apply by submitting online applications on NIC forms available at [https://nicforms.nic.in/nicforms\\_designer/nic\\_form\\_selector.php?form\\_id=enRhYmxlNjc3N2JiMzU3NmU4ZDIwMjUwMTAzMg==](https://nicforms.nic.in/nicforms_designer/nic_form_selector.php?form_id=enRhYmxlNjc3N2JiMzU3NmU4ZDIwMjUwMTAzMg==). Since, the NIC form is common for all position, the eligible candidates are requested to apply only once and can fill the choice of Division for working in different areas as indicated in the Annexure-I.

5. The eligible candidates shall apply on or before 31.01.2025. Applications received after the due date shall not be entertained.

6. Candidates shall be required to furnish original documents for verification before the selection process/interview. In absence of original documents and if any of the information furnished in the application is found to be false at any stage, candidature shall be cancelled.

7. The Ministry reserves right to reject any application without assigning any reason for it and also revise the number of vacancies and Terms and Conditions of engagement of Professionals/Consultants.

 07.01.25  
(Chetan Yangjor)

Deputy Director

E-mail: [general-admn@mospi.gov.in](mailto:general-admn@mospi.gov.in)

To

1. DIID for uploading on Ministry's website.
2. Ministry for Labour and Employment for publishing at National Career Services (NCS) portal.
3. Media Cell, MoSPI for wide publicity on social media.

**Copy for information to:**

1. PPS to CSI-cum-Secretary (S&PI)
2. PPS to DG (CS)/DG (DG)/DG (NSS)/AS, MoSPI
3. PPS to ADGs of the Divisions where Professionals/Consultants will be deployed.
4. Sr. PPS to Joint Secretary (Administration), MoSPI
5. PS to HoD, MoSPI

**Annexure-I**

**1. Coordination and Quality Control Division (CQCD) (04 Professionals/Consultants in Grade-I)**

<b>Place of Work</b>	Delhi
<b>Desirable Qualifications</b>	Publications/ MPhil/ PhD/ ICT and Programming Skills.
<b>Brief Job Description</b>	Assisting ADG (CQCD) in rolling out changes regarding the revamping of Zonal Offices. Designing proper mechanisms and systems to monitor the performance of the Zonal Offices in carrying out the proposed activities. Assistance in developing and disseminating standard frameworks for quality and capacity building in consultation with other divisions inside and outside MoSPI.

**2. State Unit (04 Professionals/Consultants in Grade-I)**

<b>Place of Work</b>	Delhi
<b>Desirable Qualifications</b>	<ol style="list-style-type: none"><li>i. Proven ability in data handling.</li><li>ii. Good Knowledge of MS Office.</li><li>iii. Good communication skills along with analytical, drafting and reporting skills in English.</li><li>iv. A good quantitative aptitude is desirable.</li></ol>
<b>Brief Job Description</b>	<ol style="list-style-type: none"><li>i. Examining States proposals received under SSS sub scheme.</li><li>ii. Regular coordination with States/UTs in respect of approved project proposals.</li><li>iii. Regular monitoring of Physical and financial progress of States/UTs</li><li>iv. Communications and follow ups with States/UTs for submission of requisite documents ensuring compliance of guidelines of DoE in respect of revised procedure for flow of funds under CS.</li><li>v. Coordinating State specific requests with respective divisions of MoSPI for technical handholding to States/UTs.</li><li>vi. Arranging of Joint Review meetings, Meetings of CHLSC and PMC etc. as and when required.</li></ol>



	<p>vii. Assisting in activities for launch of revamped scheme from 1<sup>st</sup> April, 2026 like stakeholder consultations, drafting of guidelines, approval of SFC/EFC etc.</p> <p>viii. Any other related work as assigned from time to time.</p>
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### 3. National Accounts Division (NAD) (05 Professionals/Consultants in Grade-I)

<b>Place of Work</b>	Delhi
<b>Desirable Qualifications</b>	1+ year experience of data analytics and data management.
<b>Brief Job Description</b>	<p>i. To explore the use of alternate data sources and emerging technologies for base year experience.</p> <p>ii. To assess current compilation process and identify areas ripe for automation.</p> <p>iii. To assess existing data systems and develop integration strategy.</p>

### 4. Social Statistics Division (SSD) (04 Professionals/Consultants in Grade-I)

<b>Place of Work</b>	Delhi
<b>Desirable Qualifications</b>	<p>1) For Consultant/Professional (02 in Grade-I)</p> <p>i. Master Degree in Environmental Science.</p> <p>ii. Experience of working in the domain of Environment and Social Sector Statistics.</p> <p>iii. Knowledge of computer programming having capability to create and handle databases and work with MS Office.</p> <p>iv. Must be capable handling data with one or more statistical software including Working knowledge of GIS software.</p> <p>v. Good writing skills and the ability to explain technical terms in a non-technical language in English; good communication, analytical, drafting and reporting skills in English.</p> <p>vi. A good quantitative aptitude is desirable.</p>

	<p>2) For Consultant/Professional (02 in Grade-I)</p> <ol style="list-style-type: none"> <li>i. Masters in Environmental Science.</li> <li>ii. Knowledge of computer programming having capability to handle databases and work with MS Office.</li> <li>iii. Must be capable handling data with one or more statistical software</li> <li>iv. Experience of working in the domain of Environment.</li> <li>v. Working knowledge of GIS software.</li> <li>vi. Good writing skills and the ability to explain technical terms in a non-technical language in English; good communication, analytical, drafting and reporting skills in English.</li> <li>vii. A good quantitative aptitude is desirable.</li> </ol>
<p><b>Brief Job Description</b></p>	<p>1) For Consultant/Professional (02 in Grade-I)</p> <ol style="list-style-type: none"> <li>i. Compilation of the Gender Statistics.</li> <li>ii. Review of FDES framework.</li> <li>iii. Geospatial Statistical framework.</li> <li>iv. Develop procedures for data preparation and validation including data cleaning, standardization and analysis.</li> <li>v. Development of databases for the statistical products of the Division.</li> </ol> <p>2) For Consultant/Professional (02 in Grade-I)</p> <ol style="list-style-type: none"> <li>i. Compilation of the Environment Accounts in accordance to the mandate of MoSPI.</li> <li>ii. Assess the existing data in the two environment related publications of the Division and work out a road map for compilation of accounts prescribed under Environmental Economic Accounts.</li> <li>iii. Review the international accounts / datasets available to devise formats of tables in the Indian context for inclusion of additional indicators as required by SEEA.</li> <li>iv. Identify data sources, prepare concept note and formats in consultations with the concerned agencies for deciding on the inclusion of the indicators in the devised formats as required by SEEA.</li> <li>v. Prepare metadata and methodological documents, as relevant, for the different indicators.</li> </ol>



	<p>vi. Develop and implement an optimal and efficient data management plan, ensuring consistency between the SEEA and the other International frameworks such as SNA and FDES; and</p> <p>vii. Develop procedures for data preparation and validation including data cleaning, standardization and analysis.</p>
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**5. National Statistics Office (NSO-HSD) (01 Professionals/Consultants in Grade-II)**

<b>Place of Work</b>	Kolkata
<b>Desirable Qualifications</b>	Candidates should have working knowledge of client-server networking along with information technology-based skills and proficiency in using ICT applications in the related areas. They should also possess strong communication and interpersonal skills and be able to work in a team.
<b>Brief Job Description</b>	<p>i. Monitoring of IT and server-client networking Infrastructure and suggestion/inputs thereof for improvement/betterment of IT environment in office to support smooth and technology driven administration.</p> <p>ii. Nodal point of contact for any IT infrastructure &amp; development need and for all official platforms like e-office, government mail, e-HRMS etc.</p>

**6. Legal Consultants (03 Professionals/Consultants in Grade-II and 01 Professional/Consultant in Grade-III)**

<b>Place of Work</b>	Delhi (02 Professional/Consultant in Grade-II) Kolkata (01 Professional/Consultant in Grade-II and 01 Professional/Consultant in Grade-III)
<b>Desirable Qualifications</b>	<p>i. Candidates should have excellent working knowledge of information technology-based skills and proficiency in using ICT applications in the related areas. They should also possess strong communication and interpersonal skills and be able to work in a team.</p> <p>ii. Membership of Bar Council of India.</p> <p>iii. Candidates having experience working in Central Government/State Government/PSUs etc.</p>

*[Handwritten Signature]*

<b>Brief Job Description</b>	<ul style="list-style-type: none"><li>i. Monitoring and handling of court cases under the purview of this office.</li><li>ii. Close and regular liaison with Government counsels engaged in the court cases pertaining to this office.</li><li>iii. Submission of details of hearings held in respective courts to the office and MoSPI on regular basis.</li></ul>
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**Government of India**  
**Ministry of Statistics and Programme Implementation**  
**(General Administration)**

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**Khurshid Lal Bhawan,**  
**Janpath New Delhi-110001**

**Dated:**

**Subject: Guidelines for hiring Professionals/Consultant in Ministry of Statistics and Programme Implementation (MoSPI)-Regarding.**

### **1. Background**

**1.1** The Ministry of Statistics & Programme Implementation (MoSPI) is the apex and nodal agency for the planned and organized development of the statistical system in the country and coordination of statistical activities among different stakeholders in Government of India, State Governments as well as meeting requirements of the International Agencies. MoSPI is also undertaking several new activities viz., annual survey of the services sector, annual survey of the unincorporated enterprises, time use survey, development of indicators for monitoring of Sustainable Development Goals (SDGs), etc. A repository of all statistical information collected from administrative systems and surveys is proposed to be collated to streamline the data availability across sectors and Central and State Governments.

**1.2** In this direction, the Ministry proposes to engage a pool of talented Professionals/ Consultants who have passion to perform statistical functions and analytics along with knowledge in Information and Communication Technology (ICT) applications.

**1.3** The experienced post graduates Professionals/ Consultants, from disciplines of Statistics, Economics, Mathematics, Management, Social Work and/or Sociology, Forestry, Environment, Agriculture, Computer Science etc., from prestigious academic and professional institutes across the country will be hired through a selection process.

**1 . 4** The Ministry also proposes to hire individual professional / consultants having academic or professional degree and/or working experience in the particular subject. The professionals/consultants are to be hired from open market or through consultancy firms/agencies for a specific job/project in the functional areas such as Big Data Analytics, Data Warehousing, Environmental Statistics, Sustainable Development Goals (SDGs), National Accounts Statistics, Survey Methodology, Demography, corporate accounts, forecasting models, data sharing protocols and legal issues, developing de-duplication algorithms, web scraping etc.

**1 . 5** To ensure that suitably skilled, talented and motivated candidates gets selected, the selection methodology would include multi stage and objective filtering based on grading by achievements in academics and career and thereafter through various tests such as aptitude, communication, ICT skills and subject knowledge based tests.



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**1.6** The Selection of Professionals/ Consultants shall be done in accordance with the provisions stipulated in GFR 2017 under Rules 177 to 196 and Chapter 7- Selection of Individual Consultant/Service Provider (Para 7.1 and Para 7.2) Chapter -6 (para 6.5) of Manual of Procurement for Consultancy and Other Service 2017.

## 2. Eligibility Criteria & Qualifications:

**2.1 Essential Qualification:** Persons having Master's Degree in disciplines like Statistics, Economics, Mathematics, Management, Social Work, Sociology, Forestry, Environment, Agriculture, Marketing, Finance, Mass communication, Public Administration, MCA, Integrated Law Graduates, Engineering Graduates, B. Tech. etc. with Post Qualification Experience as described in para 3.1 for respective positions.

**2.2 Desirable Qualification:** Preference will be given to candidate having published work, M. Phil or Ph.D. Candidates should have excellent working knowledge of information technology-based skills and proficiency in using ICT applications in the related areas. They should also possess strong communication and interpersonal skills and be able to work in a team.

**2.3 Age limit:** Candidates should meet the age criteria as described in para 3.2 for respective positions as on 1<sup>st</sup> July of the year of advertisement. However, Candidates beyond prescribed age limit at para 3.2 and up to 65 years of age could be engagement with the approval of CSI & Secretary, MoSPI in exceptional cases, in light of the Guidelines of Ministry of Expenditure/DoPT.

**2.4 Engagement of Retired Govt. Servants:** Retired Government servant may also apply for positions of Professionals/consultants. However, terms and conditions of their engagement would be governed in accordance with the relevant guidelines issued by the Government of India from time to time. For retired Govt. servants last 5 years APARs and a certificate to the effect that officer did not have any disciplinary punishment during his / her service will be obtained by the Ministry from the concerned Ministry / Deptt. of the Govt.

## 3. Experience, Age, Remuneration

**3.1 The number of Individual Professionals/ Consultants:** The number of individual Professionals/ Consultants engaged at MoSPI will be based on the actual requirement as approved by the Competent Authority i.e. Secretary (MoSPI) from time to time. Further concurrence of IFD would also be taken in case of increase in the number of consultants/professionals.

**3.2** The range of monthly consolidated remuneration would be as under without any yearly increment:

S. No.	Name of Position	Experience	Maximum Age (In years)	Monthly Remuneration (in ₹)

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				(Consolidated)**
1	Consultant/Professionals Grade-I	1+	32	60,000/- to 70,000/-
2	Consultant/Professionals Grade-II	5+	45	90,000/- to 1,20,000/-
3	Consultant/Professionals Grade-III	8+	62	1,25,000/- to 1,50,000

\*Experience includes upto 3 years for Ph.D holder, provided no work experience is counted during those years.

\*\*Remuneration in respect of Retired Central Government Employees would be regulated as per DoE O.M. No. 3-25/2020-E-IIIA dated 09.12.2020, as amended from time to time.

**3.3 Annual Increase:** An annual increment 5 % in the remuneration may be granted subject to satisfactory performance and fulfilling other terms and conditions.

**3.4 Entitlement of Allowances:** These are consolidated emoluments and no other allowances viz. DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

**3.5 Mode of Payment:** The said remuneration will be released every month by administrative Division on verification of Aadhar based Bio Metric Attendance and recommendation of Division concern.

**3.6 Admissibility of Travelling Allowance (TA)/Daily Allowance (DA):** TA/DA will not be admissible either for joining or on expiry of the contract or attending selection process etc. However, after selection/recruitment while travelling inside the country in connection with the assigned work during the period of the consultancy, TA/DA would be allowed. Professionals/Consultants would be entitled for reimbursement of TA & DA as per entitlement of officers of level 10 in pay matrix of 7<sup>th</sup> CPC in Government of India.

**3.7 Tax Deduction at source:** Remuneration to Professionals/Consultants will be paid as professional services and Income Tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment, for which the MoSPI will issue TDS Certificates as applicable. MOSPI undertakes no liability for taxes and other contribution payable by the individual consultants on the payments made in this Consultancy Contracts.

#### 4 Terms and condition of Engagement

**4.1 Period & Nature of Engagement:** Professionals/Consultants will be appointed purely on contractual basis for an initial period of one year which can be extended further for a maximum period of three years, one year in one stretch by the competent authority, depending on the performance of Professionals/Consultants and need of the Ministry.

**4.2 Termination of Contract:** The appointment of Professionals/Consultants will be temporary in nature and either party may terminate contract by giving one month's notice without assigning any reason for it.

**4.3 Place of Posting:** The place of posting will be mostly at MoSPI's offices located in Delhi. However, based on specific need, Professionals/Consultants may be posted/deployed anywhere in India in MoSPI's offices.

**4.4 Performance Report:** A clear allocation of work may be provided to the Professionals/ Consultants and weekly summary report of work (approx one page) may be sent by each Consultants to the reporting channel. An annual Performance Appraisal of the Professionals/Consultants would be undertaken through an Performance Report (PR). The performance Appraisal Committee will be constituted and the same to be chaired by JS/equivalent officer to review the work and performance of the Consultants every year and will make recommendation for further continuation/extension or otherwise. The committee may devise its own procedures based on the performance appraisal of the Consultants.

**4.5 Leave:** Individual Professionals/Consultants shall be entitled to leave at the rate of 1.5 days of each completed month with no accumulation of leave beyond a calendar year on pro - rata basis. Un-availed leaves cannot be carried forward to the next year. Further, leave up to one month may be considered without remuneration with the approval of Secretary, MoSPI. However, in exceptional cases for professional development, training, etc. this condition may be relaxed by Secretary, MOSPI. A female Professional/consultant would be entitled for maternity leave as per provisions contained in Maternity Benefit (Amendment) Act 2017 and communication No. S-36012/03/2015-SS-1 dated 12<sup>th</sup> April, 2017 issued by the Ministry of Labour & Employment.

**4.6 Working hours:** Normal working hours would be Monday to Friday as per stipulated office hours except designated holidays by Government of India. However, if work exigencies required, the Professionals/Consultants may be required to attend office on Saturdays, Sundays and designated holidays by controlling officer without any additional remuneration and allowances/compensation.

**4.7 Confidentiality:** Professionals/Consultants may not, except with the prior approval of competent authority in writing, in the bona-fide discharge of duties, publish a book or research paper or a compilation of articles or participate in a radio/TV broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment. During the period of engagement with MoSPI, the Professionals/Consultants would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by his/her during the period of his/her engagement to anyone who is not authorized to know.

**4 . 8** The Professionals/Consultants engaged by the MoSPI shall in no case represent or give opinion or advice to others in any matter which is contrary to the stated position of Government of India. Any violation may lead to discontinuation of engagement.

**4.9 Use of Name, Emblem or Official Seal of MoSPI:**The

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Professionals/Consultants shall not advertise or otherwise make public for purposes of commercial advantage that he/she has a contractual relationship with MoSPI, nor shall the Professionals/Consultants, in any manner whatsoever, use the name, emblem or official seal of MoSPI, or any abbreviation on the name of MoSPI, in connection with its business or otherwise without the written permission of MoSPI.

**4.10 Prohibition of Sexual Exploitation and Abuse:** In the performance of the contract, the individual Professionals/ Consultants shall comply with the "Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 and the Rules framed thereunder". The Individual Consultants knowledge and agrees that any breach of any of the provisions hereof shall constitute a breach of an essential terms of the contract, and, in addition to any other legal rights or remedies available to any person, shall give rise to ground for termination of the contract. In addition, nothing herein shall limit the right of MoSPI to refer any alleged breach of the foregoing standards of conduct to the relevant national authorities for appropriate legal action.

**4.11 Police Verification:** Police verification of the selected Professional and consultant shall be done as per the latest instruction issued by MHA. In case negative police verification is received, the contract of Professional/Consultant shall cease to exist with immediate effect without any notice.

**4.12 Training:** After joining, 5 days induction training (not to be paid) be organized for all the Professionals/Consultants.

#### **5. Force Majeure and other Conditions:**

5.1 Force majeure as used herein means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence of the Individual Consultant.

5.2 The Individual Professionals/ Consultants acknowledges and agrees that, with respect to any obligations under the Contract that the Individual Professional/Consultant must perform in or for any areas in which MoSPI is engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations, any delay or failure to perform such obligations arising from or relating to harsh conditions within such areas or to any incidents of civil unrest occurring in such areas shall not, in and of itself, constitute force majeure under the Contract.

**5.3 Termination:** The MoSPI can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course it will provide one month's notice to the individual Professional/Consultant. The individual Consultant can also seek for termination of the contract upon giving one month's notice to the MoSPI.

**5.4 Audits and Investigations:** Each invoice paid by MoSPI shall be subject to a post-payment audit by auditors, whether internal or external, of MoSPI or by other authorized and qualified agents of MoSPI at any time during the term of the

Contract and for a period of two (2) years following the expiration or prior termination of the Contract. MoSPI shall be entitled to a refund from the Individual Professionals/ Consultants for any amounts shown by such audits to have been paid by MoSPI other than in accordance with the terms and conditions of the Contract. The Individual Professional/Consultant acknowledges and agrees that, from time to time, MoSPI may conduct investigations relating to any aspect of the Contract or the award thereof, the obligations performed under the Contract, and the operations of the Individual Professional/Consultant generally relating to performance of the Contract. The right of MoSPI to conduct an investigation and the Individual Professional/Consultant obligation to comply with such an investigation shall not lapse upon expiration or prior termination of the Contract. The Individual Professional/Consultant shall provide its full and timely cooperation with any such inspections, post- payment audits or investigations. Such cooperation shall include, but shall not be limited to, the Individual Professional/Consultant obligation to make available its personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant to MoSPI access to the Individual Professional's premises at reasonable times and on reasonable conditions in connection with such access to the Individual Professional's personnel and relevant documentation.

**5.5 Settlement of Disputes:** MoSPI and the Individual Professional/ Consultant shall use their best efforts to amicably settle any dispute, controversy or claim arising out of the Contract or the breach, termination or invalidity thereof.

**5.6 Arbitration:** Any dispute, controversy or claim between the parties arising out of the Contract, or the breach, termination, or invalidity thereof, unless settled amicably, as provided above, shall be referred by either of the parties to the Secretary, MoSPI for arbitration. The Secretary, MoSPI may appoint an arbitrator for the settlement of the controversy. All disputes are subject to Delhi jurisdiction only.

**5.7 Conflict of Interest:** The Professional/ Consultant shall be expected to follow all the rules and regulations of the Government of India which are in force. He/she will be expected to display utmost honesty, secrecy of office and sincerity while discharging his/her duties. In case the services of the Individual Professional/ Consultant are not found satisfactory or found in conflict with the interests of the MoSPI/Government of India, his/her services will be liable for discontinuation without assigning any reason(s).

**6. Selection Process:** Procedure to be followed for selecting candidates for engagement as Professionals/Consultants shall be as follows:

**6.1.** The Selection of Professional/Consultant shall be done in accordance with the provisions stipulated in GFR 2017 under Rules 177 to 196 and Chapter 7- Selection of Individual Consultant/Service Provider (Para 7.1 and Para 7.2) Chapter -6 (para 6.5) of Manual of Procurement for Consultancy and Other Service 2017.

**6.2 Advertisement of Positions:** A circular shall be issued inviting applications from willing/eligible persons for engagement as Professionals/Consultants. The closing date for submission of applications should be at least 14 (fourteen) days from the date of issue of the circular. An

advertisement in this regard shall be published on MoSPI's website and National Career Service (NCS) Portal of the Ministry of Labour & Employment (MoLE).

**6.3 Grading and Scrutiny of Applications:** The applications received shall be placed before the Screening Committee with following composition:

JS/DDG/Equivalent officer	Chairman
Director/DS/JD	Member
DD/US/AD	Member

The Screening Committee will prepare a panel of maximum of candidates of 3 times the number of vacancies.

**6.4 Selection of Candidates:** The panel of the shortlisted applications shall be placed before Selection Committee/Consultancy Evaluation Committee(CEC) with following composition:

Director General/Additional Secretary	Chairman
AS&FA or Representative of AS/JS&FA	Member
JS level officer Nominated by Secretary	Member
Director/DS/JD Member	Member

\* CEC may include an outside expert, if required.

The said Committee may devise its own method for selection of suitable candidates as per the requirement. The CEC may recommend a panel of names for keeping in reserve list with validity.

**6.5 Approval of Recommended Candidates:** Candidates recommended by the CEC, would be hired as Professionals/Consultants with the approval of Competent Authority.

**6.6. Relaxation:** Where the Secretary, MoSPI is of the opinion that it is necessary or expedient so to do, it may by order and for reason(s) to be recorded in writing, relax any of the provisions of these rules.

7. This issues with the concurrence of AS&FA, vide Dy. No. 61875 dated 21/11/23 and approval of Hon'ble Minister, MoSPI dated. 19.01.24

(Ashish Kumar Gupta)

Director (Administration)/Head of Department

19.06.24

